



Cemetery Board

September 23, 2009 - 5:42 p.m. – **Minutes**
149 Dartmouth Street, New Bedford

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PRESENT - Judith Downey, Chairperson
Carol Grimes
Maria Quann
Egidio Mello

Meeting called to order at 5:45 P.M. by Chairperson Judith Downey:

➤ **VOTED:**

Motion by Egidio Mello seconded Carol Grimes to dispense with the reading of the minutes. All in favor

REGULAR MEETING OF THE CEMETERY BOARD - September 23, 2009

The following Certificates issued for lots/graves sold with perpetual care to:

RURAL CEMETERY:

Fatima C. Borges, grave 50 Section 203: \$780.00
Veronica Croffut, Grave 932 Section 209 Veterans: \$780.00
Maria A. Goncalves, Lot 368 Section D Premium: \$2,340.00
Constantina Leitao, Lot 398 Section 204: \$1,950.00
Elizabeth Ortiz, Grave 48 Section 203: \$780.00
Nilda L. Rodriguez, Lot 394 Section 204: \$1,950.00

PINE GROVE CEMETERY:

Fernando Borges, Lot 759 Section 24 Premium: \$2,340.00
Marjorie P. Nerpouni, Lot 762 Section 24 Premium: \$2,340.00
Steven Pelletier, Lot 760 Section 24 Premium: \$2,340.00
Eugenia G. Pfeiffer, Lot 761 Section 24 Premium: \$2,340.00

➤ **VOTED:**

Motion made by Egidio Mello Seconded Carol Grimes to dispense with the readings of Certificates and approve them as submitted. All in favor.

➤ **VOTED:**

Motion made by Carol Grimes to take out of order the Greenhouse Gardener Robert Rebello, Seconded by Egidio Mello. All in favor.

Mr. Rebello, Greenhouse Gardener appeared before the board members for the discussion of plants and seed purchased for the spring / summer of 2010.

➤ **VOTED:**

Motion made by Carol Grimes to allow the amount not to exceed \$2,500.00 half of this amount from Perpetual Care the remainder from Sale of Lots for the purchase of planting seeds and flowers, seconded by Maria Quann. All in favor.

Motion made by Carol Grimes, seconded by Egidio Mello to resume with the regular board meeting. All in favor.

**CEMETERY BOARD MEETING –
FY 2010 BUDGET APPROPRIATIONS / FINANCE REPORT September 23, 2009**

<u>ACCOUNT</u>	<u>EXPENDITURES</u>
100 Salaries and Wages	\$113,380.38

<u>REVENUE ACCOUNTS</u>	
<u>FY'07 RECEIPTS 7/1/08-6/30/09</u>	<u>FY'10 RECEIPTS AS OF 7/01/09 – 8/31/09</u>

\$68,675.00	Sales of Lots	\$13,046.00
\$80,085.00	Sale of Crypts	\$14,550.00
\$188,670.88	Care of Lots	\$40,807.46
\$161,446.00	Perpetual Care Deposits	\$31,668.76

**Includes \$17,145.00 for (35) Saturday burials
Overtime expenses -\$19,766.01**
(includes Memorial day and Halloween)

**Includes \$1,755.00 for (3) Saturday burials
Overtime expense - \$834.72

The following amounts were paid to the City Auditor from the Cemetery Department general fund accounts:

200 Charges and Services -\$ 1,474.79
400 Supplies and Materials- \$4,010.09
TOTAL: - \$5,848.88

MERRILL / LYNCH INVESTMENTS:

Perpetual Care balance as of 8/31/2009	\$ 3,083,678.34
	7/31/2009 \$2,875,667.10
Sale of Land balance as of 8/31/09	\$ 55,875.51
	7/31/09 \$ 55,749.68
Sale of Lots balance as of 8/31/09	\$ 56,527.88
	7/31/09 \$ 51,591.77

➤ **VOTED:**

Motion made by Egidio Mello seconded by Maria Quann to accept the financial report as submitted. All in favor.

SUPERINTENDENT REPORT:

- Need to board up windows on St. Theresa's property
- Establish new section in Pine Grove Cemetery Section 17
- All cemeteries are cleaned up and cut.
- Need to address the replacement/upgrade of Gravelly lawnmowers.

➤ **VOTED:**

Motion made by Carol Grimes, seconded by Egidio Mello to accept the Superintendent Report. All in favor.

**BOARD MEETING-- September 23, 2009
INFORMATION REPORT**

Since our last meeting 10 new lots/graves were sold and lots transferred. This brings the total, for FY '10, to 38 lots/graves sold and lots transferred.

Burials as of August 31, 2009

Rural	40	Regular Burials	47
Oak Grove	3	Welfare Burials	7

Pine Grove	23	Cremation Burials	13
Peckham West	1	Children Burials	
		Stillborn Burials	
		Entombment	
		Removal	<u>0</u>
Total	67	Total	67
Grave boxes used	39	Vaults used	15
Saturday burials	3		
	Cremation Burials		

Rural 7 Pine Grove 4 Oak Grove 2 Peckham West

Communications received:

9/21/09 – Letter Dan Leblanc of Veteran's Services and Benefits regarding Veteran's graves.

VOTED:

Carol Grimes motioned to table the letter received from Veteran's services until the next board meeting, seconded by Maria Quann. All in favor.

Motion made by Maria Quann, seconded by Carol Grimes to accept the information report. All in favor.

OLD BUSINESS:

- discussion in regards to the board visiting the property of St. Theresa's
- Investments of Perpetual Care and Sale of Lots monies

➤ **VOTED:**

Motion made by Carol Grimes, seconded by Egidio Mello for the approval of payment in the amount of \$2,082.25 for St. Mary's Cemetery and the amount of \$30.20 for Sacred Heart Cemetery totaling \$2,112.45 to be taken out of the Perpetual Care account. All in favor.
 ≥ Discussion of the overtime for the upcoming Halloween holiday

➤ **VOTED:**

Motion made by Carol Grimes seconded Maria Quann to have 4 men patrol the cemeteries from 6 P.M. – 11 P.M. on October 31, 2009. All in favor.

Motion made by Maria Quann seconded Carol Grimes to adjourn meeting at 7:07 P.M. All in favor.

The next Cemetery Board meeting is scheduled for October 21, 2009 at 5:30 P.M.

SECRETARY,